

OCA 86-2363

OCA FILE "OLL"

RECPT #

## ROUTING AND TRANSMITTAL SLIP

Date

11 July 1986

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1.

OCR/DB/OIR

2.

GE47 Hqs.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

Attached is DCI/OCA Reading Requirements Update. The Requirements are still valid, but please note that the

Office of Legislative Liaison (OLL) is now called the Office of Congressional Affairs (OCA).

Please call [ ] if you have any questions.

OCA Registry

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

7B24 Hqs.

DCI/OCA Registry

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA

FPMR (41 CFR) 101-11.206

★ GPO : 1981 O - 361-529 (148)

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86-2363

2 July 1986

MEMORANDUM FOR: Office of Legislative Liaison  
(OLL)

FROM : Dissemination Branch  
Office of Information Resources

SUBJECT : Request for Dissemination Requirements Update

1. This office currently is providing you with dissemination service based on your requirements for hard-copy intelligence reports. In order that this service may be maintained, consistent with your needs, we require a periodic validation of your information requirements.

2. We ask your cooperation in conducting a careful review and updating of the current Reading Requirements. Minor changes may be recorded on the attached copy. If there are any major changes, a complete revision of the requirements may be necessary. Please record your review action below, and return the entire package to:

OIR/Dissemination Branch  
Room GE47 Hqs  
Attn:

STAT

3. A response by 30 July would be appreciated. Please call me on extension  if you have any questions.

STAT

STAT

## ACTION TAKEN:

☒ Requirements are still valid

☐ Changes are entered on attached requirement

☐ New requirements are attached

~~ADMINISTRATIVE - INTERNAL USE ONLY~~

11 JUL 1986

Office of Congressional Affairs

~~OFFICE OF LEGISLATIVE~~

~~LIASON~~

(OLF) OCA

Reading Requirements  
December 1985

1. All documents reporting on the travel abroad of U.S. Representatives and Senators.

(travel of Supreme Court Justices, prominent military or other government officials not required)

2. All documents reporting on comments by U.S. Representatives and Senators on CIA intelligence and National security. (US)

~~ADMINISTRATIVE - INTERNAL USE ONLY~~

ROUTING AND TRANSMITTAL SLIP		Date
		9 July 1986
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. Joan	Jmd	9/11 July
2.		
3. Edith	Mad at	9/11 July
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	For Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

To #1: I changed the office name, are the statements still true.

EDITH

*Put a buckslip on it stating the name change to be sure they notice - Edith Jd.*

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FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
DCI/OCA Registry	7B24 Hqs.
	Phone No.

8041-102

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STAT